

KCA TOOL BOX TALK: Safe Workplace



TEAMWORK
IMPROVES SAFETY

Preventing accidents at work and creating a safe work environment starts with you and your co-workers. Everyone needs to do their part to maintain a safe workplace.

Checklist to help prevent injury or death:

Signatures

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____

- ✓ Do not ignore safety procedures and always follow your company's safety policies - contact your supervisor with any safety issues or concerns
- ✓ Begin each workday by inspecting the tools, machinery, and safety equipment you will be using - do not use any jerry-rigged, defective or damaged items
- ✓ Do not take shortcuts - this action can *quickly* put you and your co-workers in danger
- ✓ Always maintain proper housekeeping - poor housekeeping creates hazards
- ✓ Limit distractions and multitasking - concentrate on one task at a time
- ✓ Beware of over confidence - showing off or having a cocky attitude can cause a miscalibration or another hasty mistake that causes accidents.
- ✓ Use daily toolbox talks & attend regular safety trainings - knowledge prevents accidents

For more information visit OSHA REGULATIONS: 1926.20, 1926.21 & 1926.25

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Teamwork Improves Safety!

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